

## DIRECTIONS FOR PRINTING 1. Click the lower left Microsoft Start Button 2. In the Search blank type: \\PNQS-QS-167p and hit enter. See more results \\PNQS-QS-167p E In the upper right Search Box that appears next, type 3. 1405 Search Results in PNQS-QS-167p + ▼ <sup>4</sup>→ 1405 Open Save search Burn Name Da PNQS-B1405-F1-R103A-BlackLAS-001 (\\PNQS-QS-167p) ıds PNQS-B1405-F1-R103Circ-BlackLAS-L02 (\\PNQS-QS-167p) laces PNQS-B1405-F1-R104-BlackLAS-001 (\\PNQS-QS-167p) PNQS-B1405-F1-R104-BlackLAS-002 (\\PNQS-QS-167p) PNQS-B1405-F1-R104-BlackLAS-003 (\\PNQS-QS-167p) Double-click on any of the R104 printers listed above 4. (001,002,003).5. Open your program/file and select File then print. 6. Choose BLACKLAS from your list and click on print. 7. Check printer 1, 2, or 3 in the COPY ROOM – ROOM 104. (Room 104 is adjacent to the CIRCULATION DESK) PROBLEMS? Ask Us- We're Here to Help!